

# Manchester Public Schools

## Student Safety Plan

*The below student has been identified as a victim of substantiated mean-spirited behavior. New state law and school policy requires there must be a safety plan for named student.*

*If you have received a copy of this plan, you are responsible to read and implement this safety plan.*

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

School: \_\_\_\_\_ Primary Staff /Contact Person: \_\_\_\_\_

Classroom Teacher/Team Leader: \_\_\_\_\_ Plan Start Date: \_\_\_\_\_ Plan End Date: \_\_\_\_\_

### A. School/Staff (Check all that apply)

- All appropriate school staff will be informed of this plan and will make every effort to implement successfully.
- Any staff that becomes aware of hears of any mean spirited behavior against this student will intervene immediately and report it to the building principal.
- Mr./Ms. \_\_\_\_\_ has been designated as the primary point of contact (trusted adult) for this student.
- Mr./Ms. \_\_\_\_\_ has been informed about the situation and will keep the student and his/her aggressor separated in the classroom and during class activities.
- Classroom teachers have been informed about the situation and will keep students separated in the classroom and during staff activities.
- Security officers (or other appropriate staff) will be visible in hallways and monitoring the student during passing times.
- The student will visit \_\_\_\_\_ at a designated time daily to ensure that the plan is working. If student does not or cannot visit, the above designated person will locate and check with the student.
- The bus driver will be instructed to intervene and report any bus incidents immediately to the principal.
- The school will immediately report any mean-spirited behavior to the student's parents.
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

### B. The Student (check all that apply)

- The student will not have face-to-face or electronic contact with perpetrator while this plan is in effect.
- The student will identify with the social worker/guidance counselor who his/her safe and trusted friend is.
- The student will remain as close as possible with his/her trusted friend during the school day.
- The student will visit \_\_\_\_\_ on a daily basis at \_\_\_\_\_ to check to see that the plan is working.
- The student will share all passwords and "friend" his parents on all social networking sites so his/her parents can monitor.
- The student will report any mean behavior immediately to his/her trusted adult, teacher or parents.
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

Parent/Family (Check all that apply)

- The parents or other family members agree to support this student with this safety plan, monitor the use of technology and contact the school if the problem persists.
- Parents are welcome to contact the school to check on effectiveness of this plan.
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

All parties understand that if the mean-spirited behavior persists or escalates, law enforcement may need to be called.

This plan is in place from \_\_\_\_\_ through \_\_\_\_\_ at which time it will be reviewed, revised, discontinued, or continued, if necessary.

We agree to the above safety plan:

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Other

Completed/Modified/Extended \_\_\_\_\_  
Date