

Illing Middle School PTSA Meeting Minutes

October 9, 2013

Meeting called to order by: Sara Cleveland, President at 7:09 pm

Attendees: Sara Cleveland, Mary Keenan Klotzer, Wilma Beaulieu, Andy Kidd, Jay Carangelo, Ingrid Carangelo, Jack Crockwell, Diane Maloney, Barbara Menasian, David Welch, Peter Castro, Colleen Castro, Seanna Francouer, JoAnn Bellone, Deb Palmer, Sabrina Cody

Secretary's Report

Presenter: Mary Klotzer

- Minutes from previous PTSA meeting on 9/11/13 were distributed and reviewed. A motion was made by Barbara Menasian and seconded by Wilma Beaulieu to accept the minutes. PTSA members (with no objections and no abstentions) approved the minutes.
- PTSA membership continues to be going well, with 149 members, including 39 teachers/staff, 12 student members and 8 community members. Membership is open throughout the year.

Stop & Shop Fundraiser

Presenter: Deb Palmer, A+ Program Liason

Deb discussed the Stop & Shop A+ School Rewards Program. The goal of the program is to get cash for Illing Middle School. Simply register on-line at <http://www.stopandshop.com/aplus> or sign up at Broad St Stop & Shop. All that is needed is your last name and the 13 numbers on your Stop & Shop card. Grandparents, friends, co-workers can all sign up. Every dollar spent earns a point for Illing. These points are separate from your gas points. You can earn points by shopping at any Stop & Shop. If you have children at more than one school you can designate points to be split by 2 schools. You need to sign up each year. In 2011/12 Illing Middle School earned \$483 but in 2012/13 Illing earned \$1,353. Questions? Contact Deb at stopandshop.a.plus.deb.palmer@gmail.com.

Treasurer's Report

Presenter: Andy Kidd

- Andy Kidd was voted in as the new Illing PTSA treasurer and was sworn in. Current balance of the Illing PTSA bank account is \$1,309. In the past month \$250 was distributed to Mr. David Lee to contribute to the cost of a future enrichment activity (a visiting author), and \$200 was distributed to Mr. Willie to use toward the purchase of 4 giant banners to be hung in the Kelley and Tedford gyms.

Principal's Report

Presenter: David Welch

- **Home Access Center:** Mr. Welch introduced the Illing registrar Sabrina Cody who explained use of the Home Access Center (HAC), the new electronic system available to parents for monitoring the grades of Illing students. The HAC contains information on attendance and the grades of all tests, quizzes, homework and class assignments. The HAC is also new to teachers and some staff are just getting grades posted. The HAC is located on the Illing website, under "What's New?" at <https://hac.manchesterct.gov/HomeAccess/>. A letter was mailed home to families with each student's username and password. Once logged in you can see information pertaining to your student's schedule and classwork for the week. Click on items listed on the left for further information. Grades are listed under "Classwork." A "z" indicates an assignment is missing. An "x" indicates a teacher has not posted the grade yet or the

student was excused from this assignment. The password can be changed by clicking on "My Profile." Contact Ms. Cody with any questions or if you have lost your password. Ms. Cody can be emailed at scody@manchesterct.gov.

- Mr. Welch went over the new Illing website at <http://publicschools.manchesterct.gov/page.cfm?p=612>. A great deal of information is available on the website. Information on all clubs and sports teams is listed on the website under "Clubs" on the left side of the homepage. The School Improvement Plan is being updated and can be found on the website under "About Us" at http://publicschools.manchesterct.gov/uploaded/Illing/About_Us_Page/improvementplan.pdf.
- Team meetings are being held once per month on each team. Mr. Welch distributed the School Compact and "The Middle Years" information sheet. He discussed 3 special parent events:
- Donuts for Dads in December with Dave: December 13, 2013, 7:15 am
- Muffins for Mom on a Monday in May: May 12, 2014, 7:15 am
- March Madness Family Fun Night: March 26, 2014, 7 pm, Kelley Gym

Illing T-shirts are now on sale.

Mr. Welch concluded by asking parents at the meeting "What does a safe, supportive, encouraging environment look like in a highly effective middle school?" Answers were put on sticky notes and attached to a flip chart.

President's Report

Presenter: Sara Cleveland

- Open House was well attended and many parents joined the PTSA that night.
- Our Dairy Queen fundraiser was held last night and we got 10% of the night's sales. We received a check for \$216. Thanks to Dairy Queen for their support.
- Our Fall Fundraiser, Mixed Bag Designs, will be starting towards the end of this month. Parents will be able to order from the catalog or on-line. We will get 50% profit from sales. We need parents to assist with collating and entering orders on-line.

New Business:

Presenter: Sara Cleveland

- The November PTSA will have guest speakers: Illing's Student Resource Officer Mike Brouillard will discuss security at Illing, and PAL officer Stephen Desautels will give information about PAL.
- **Recommendations/Suggestions:** PTSA members suggested looking into grants from companies such as Wal-Mart.
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Next PTSA meeting will be on November 13, 2013 at 7 pm in the Cafeteria.

Motion made by Jack Crockwell at adjourn meeting at 7:53 pm, seconded by Peter Castro.

Respectfully submitted,

Mary Keenan Klotzer
PTSA Secretary