

Manchester Board of Education
And the
Manchester Education Association

Tuition Reimbursement Agreement/Wage Deduction Form

In accordance with Article XVIII of the teacher's collective bargaining agreement, the Manchester Board of Education shall grant tuition reimbursement to teachers enrolled in a Master's Degree Program in a State Department of Education identified shortage area.

As an eligible employee receiving such tuition reimbursement, I agree to remain an employee of the Board for five years following the reimbursement payment. I understand that if I voluntarily terminate employment with the Manchester Public Schools prior to the expiration of the five year period set forth in the parties' agreement, I am required to repay the full amount of any such tuition reimbursement paid by the Board, at the time of my separation.

At the time of my separation from employment, if the foregoing amount has not yet been fully repaid, I authorize the Manchester Public Schools to reduce my final pay or any other amounts then due me, if any, by the amount remaining due and owing to the Manchester Public Schools. Any amount of money that remains unpaid thereafter shall remain a debt due and owing to the Manchester Public Schools and shall be immediately payable to the Manchester Public Schools upon demand.

By signing below, I am acknowledging that I have read and understood both the terms of this Agreement and Article XVIII of the teachers' collective bargaining agreement. I further acknowledge that I am entering into this agreement voluntarily.

Employee Name

Date