

MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
MONDAY, JUNE 13, 2016
Lincoln Center

Executive Session: Superintendent's Evaluation
Teacher of the Year Celebration
Board of Education Meeting

5:30 P.M. Directors' Room
6:30 P.M. Directors' Room
7:00 P.M. – Hearing Room

A. OPENING

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Board of Education Minutes 5-23-16 A – 3

B. COMMITTEE REPORTS – None

C. CONSENT CALENDAR

- 1) Personnel Information C – 1
- 2) Increase appropriation for MRA for FY15/16 in the amount of \$434,454 C – 2
bringing the total appropriation to \$1,234,454
- 3) Permission to apply for the Carl D. Perkins Career and Technical Education C – 3
Secondary Basic Grant for FY16/17
- 4) Extended Field Trip Request – MHS – Future Business Leaders of America C - 4
(FBLA) – FBLA National Leadership Conference – 12 students –
June 29, 2016 – July 3, 2016. Chaperones: Michelle Sampiere, Advisor/Teacher,
Kevin Bernardino, Teacher.

D. REPORT FROM STUDENT REPRESENTATIVE

- 1) Ms. Shania Stanton and Ms. Nabila Hoor Un Ein

E. PUBLIC COMMENTS (any item before the board)

F. SUPERINTENDENT'S REPORT

- 1) Presentation of Citation for Lucia Reyes, 3rd Grader at Bowers Elementary,
Recognized Inventor at CT Invention Convention Finals, CT Technology
Council's Women of Innovation awards – Mayor Jay Moran
- 2) Recognition of Building and District Teachers of the Year – Mr. Matt Geary,
Superintendent of Schools
- 3) Update on Rights & Responsibilities for Transgender Students – Atty. Linda
Yoder, Shipman & Goodwin
- 4) Update on Adult Education – Dr. Diane Kearney, Manchester Adult F – 4
Education

G. UNFINISHED BUSINESS – None

H. NEW BUSINESS – None

I. PUBLIC COMMENTS (comments limited to items on tonight's agenda)

J. COMMUNICATIONS - None

K. ITEMS FOR FUTURE AGENDAS

L. ADJOURNMENT

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) *Print your name and address on the sign-in sheet at the podium for accurate record keeping.*
- 2) *State your name and address for the record. Students state name only.*
- 3) *First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.*
- 4) *Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.*
- 5) *Written statements may be substituted for Board members if time runs out for speaker.*
- 6) *Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).*
- 7) *Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.*

PERSONNEL ACTION**APPOINTMENTS**

Rachel Discko to be a Technology Integration Specialist at Manchester High School. Ms. Discko received Master of Education in Technology Integration degree at Southern New Hampshire University. Ms. Discko resides in South Windsor. It is recommended that her appointment be approved effective August 29, 2016 (MA/Step 3, \$52,769).

Amy Doyle to be a PreKindergarten teacher at the Manchester Preschool Center. Ms. Doyle received a Master of Science in Early Childhood Education degree at Eastern Connecticut State University. Ms. Doyle resides in Manchester. It is recommended that her appointment be approved effective August 29, 2016 (MA/Step 1, \$49,280).

Emily Ferguson to be a Grade 3 teacher at Bowers Elementary School. Ms. Ferguson received a Master of Arts in Education and Curriculum degree at University of Connecticut. Ms. Ferguson resides in Wallingford. It is recommended that her appointment be approved effective August 29, 2016 (MA/Step 1, \$49,280).

Giselle Garcia to be a Mathematics teacher at Manchester High School. Ms. Garcia received a Master of Arts in Secondary Mathematics Education degree at University of Connecticut. Ms. Garcia resides in Bridgeport. It is recommended that her appointment be approved effective August 29, 2016 (MA/Step 3, \$52,769).

Katherine Goodine to be a Mathematics teacher at Illing Middle School. Ms. Goodine received a Master of Arts in Curriculum and Instruction degree at University of Connecticut. Ms. Goodine resides in Manchester. It is recommended that her appointment be approved effective August 29, 2016 (MA/Step 7, \$62,364).

Kaitlyn Kennedy to be an English teacher at Manchester High School. Ms. Kennedy received a Master of Science in Secondary Education degree at Eastern Connecticut State University. Ms. Kennedy resides in Burlington. It is recommended that her appointment be approved effective August 29, 2016 (MA/Step 1, \$49,280).

Maritza Lopez to be a District-wide English Language Learner Program teacher. Ms. Lopez received a Master of Arts in Bilingual Bicultural Education degree at University of Connecticut. Ms. Lopez resides in Newington. It is recommended that her appointment be approved effective August 29, 2016 (MA/Step 9, \$68,470).

Kyle Macsuga to be a Science teacher at Illing Middle School. Mr. Macsuga received a Master of Arts in Education degree at University of Connecticut. Mr. Macsuga resides in South Windsor. It is recommended that his appointment be approved effective August 29, 2016 (MA/Step 3, \$52,769).

Gisselle Murillo to be a Mathematics teacher at Manchester High School. Ms. Murillo received a Master of Arts in Teacher Education degree at Central Connecticut State University. Ms. Murillo resides in West Hartford. It is recommended that her appointment be approved effective August 29, 2016 (MA/Step 4, \$54,950).

Kristiana Naka to be a World Language – Spanish teacher at Manchester High School. Ms. Naka received a Bachelor of Science in Spanish Education degree at Central Connecticut State University. Ms. Naka resides in Newington. It is recommended that her appointment be approved effective August 29, 2016 (BA+15/Step 2, \$49,280).

Joseph Rispoli to be a Grade 6 teacher at Bennet Academy. Mr. Rispoli received a Bachelor of Arts in History and Social Studies degree at Eastern Connecticut State University. Mr. Rispoli resides in West Hartford. It is recommended that his appointment be approved effective August 29, 2016 (BA/Step 2, \$47,973).

Nar Scaia to be a PreKindergarten teacher at the Manchester Preschool Center. Mr. Scaia received a Master of Arts in Early Childhood Education degree at University of Saint Joseph. Mr. Scaia resides in Middletown. It is recommended that his appointment be approved effective August 29, 2016 (MA/Step 7, \$62,364).

Brandi Stenglein to be a Grade 5 teacher at Keeney Street Elementary School. Ms. Stenglein received a Master of Arts in Elementary Education degree at University of Connecticut. Ms. Stenglein resides in Ashford. It is recommended that her appointment be approved effective August 29, 2016 (MA/Step 1, \$49,280).

Alicia Wetherbee to be a Reading Consultant/Remedial Reading Specialist at Washington Elementary School. Ms. Wetherbee received a Master of Science in Reading and Language Arts at Central Connecticut State University. Ms. Wetherbee resides in Cromwell. It is recommended that her appointment be approved effective August 29, 2016 (MA+30/Step 6, \$64,109).

RESIGNATIONS

Allison Hernandez, Mathematics teacher at Manchester High School has submitted a letter of resignation for personal reasons effective the end of business on June 30, 2016. Ms. Hernandez has been with Manchester Public Schools since August 24, 2015. It is recommended that her request be approved.

Anne Landry, Speech and Language Pathologist at Martin Elementary School has submitted a letter of resignation for personal reasons effective the end of business on June 30, 2016. Ms. Landry has been with Manchester Public Schools since August 25, 2014. It is recommended that her request be approved.

Alejandra Munoz, STEM Specialist at Robertson Elementary School has submitted a letter of resignation for personal reasons effective the end of business on June 30, 2016. Ms. Munoz has been with Manchester Public Schools since August 24, 2015. It is recommended that her request be approved.

**Town of Manchester
Manchester Board of Education**

To: Manchester Board of Education
From: Matthew Geary, Superintendent of Schools
Re: Item for Increase in Appropriation for FY 2015-2016
Date: June 2, 2016

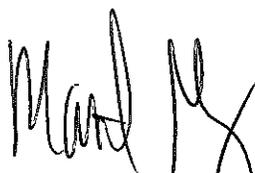
Background: MRA out-of town tuition is received to provide services to special needs students ranging in age from 14 to 21.

Discussion/Analysis: A projected increase in tuition is anticipated due to the number of tuition students in the program.

Financial Impact: None

Other Board Action: None

Recommendation: The Superintendent of Schools recommends that the Board of Education request the Board of Directors increase the appropriation for MRA \$437,106 for FY15-16 bringing the total appropriation to \$1,237,106.



Matthew Geary, Superintendent of Schools
Manchester, CT
June 13, 2016

**Town of Manchester
Board of Education**

To: The Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Permission to apply for The Carl D. Perkins Career and Technical Education Secondary Basic Grant for the 2016-2017 school year.

Date: May 27, 2016

Background:

Manchester Public Schools have demonstrated a record of excellence in career and technical education. The Carl D. Perkins Career and Technical Education Secondary Basic Grant will improve and expand education and career guidance systems for Manchester's youth. The grant is funded by the State of Connecticut.

Discussion/Analysis:

Funds will be used to:

1. Revise and/or re-write curriculum to ensure alignment with state and national standards in Career Services, Technology, Family and Consumer Sciences, Business Education, and Health departments.
2. Provide professional development opportunities and instructional programs to ensure that students are exposed to specific career-based competencies, which will prepare them for a transition to a technologically-advanced employment workplace.
3. Provide funding for externships and field trips in conjunction with the College Career Pathways initiative.
4. Support specific developmental initiatives through funding for instructional supplies, programs and equipment for grades 9-12 in the aforementioned areas.

Financial Impact: None to the Board of Education

Other Board/Commission Action: None.

Recommendations:

The Superintendent of Schools recommends the Board of Education request the Board of Directors give permission to apply for the FY16/17 Carl D. Perkins Career and Technical Education Secondary Basic Grant provided through the State of Connecticut.

Attachments: None.


Matthew Geary
Superintendent of Schools
Manchester, Connecticut
June 13, 2016

**MANCHESTER PUBLIC SCHOOLS
45 North School Street
Manchester, CT 06040**

EXTENDED FIELD TRIP REQUEST FORM

In accordance with Board of Education Policy titled "Instruction-6153" all extended field trips must be approved by the Superintendent of Schools. The following information must be forwarded to the Superintendent 30 days (four months for international trips) prior to the Board meeting which antedates the trips.

Name of School: Manchester High School **Date of Request:** 6/8/2016

Name of Club or Activity: Future Business Leaders of America (FBLA)

Trip to: Atlanta, GA **Purpose:** FBLA National Leadership Conference

Number of students participating: 12 **From:** 6/29/16 **To:** 7/3/16

Number of school days missed: 0

Number and names of teachers and chaperones: Give ages of chaperones under 25 and list relationship to system or staff.

- a. Michelle Sampiere, Advisor/Teacher b. _____
c. Kevin Bernardino, Teacher, 22 d. _____
e. _____ f. _____
g. _____ h. _____
Others: _____

Transportation: Bus Train Plane Car Other _____

Are fund-raising activities planned? Yes No If so, describe: Restaurant Fundraisers

How will funds be allocated to students participating?* Distributed evenly across all students

Lodging: Hotel/Motel Camp Private Home

If known, give specifics of room assignments: 2 chaperone rooms, 1 boys rooms, 2 girls rooms

Cost per teacher and/or chaperone: \$1308.20 (Chaperones may need to provide some of their own expenses if the field trip fund is not adequate.)

Total cost per student: \$672.30 (Money from fund-raising activities is deposited into an account for the designated field trip in order to offset student costs. However, students may still be responsible for a portion of the cost.*)

Cost per student after fund-raising: \$522.30 - still fundraising

If travel agencies are engaged, at least three quotations need to be approved with documentation attached to this form. For quotes in excess of \$7,499, sealed public bids must be sought. Please allow enough time for public bid process (1 month).

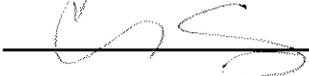
- a. _____
- b. _____
- c. _____
- d. _____

Name of teacher making request:

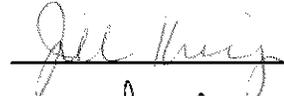
Signature:  Typed: Michelle Sampiere

(PLEASE PRINT TO OBTAIN REQUIRED SIGNATURES BELOW)

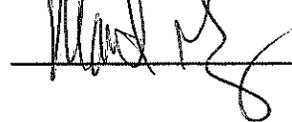
Approved by Department Chair at secondary level:

Signature:  Date: 6/8/2016

Approved by Principal:

Signature:  Date: 6/8/16

Approved by Superintendent or designee:

Signature:  Date: 6/8/16

Attachments: Quotations
Itinerary

*Every effort should be made to allow all eligible students to participate regardless of financial situation.