

Instruction

6212 (a)

Adult/Continuing Education

Statement

The Manchester Board of Education recognizes that education is a lifelong process of inquiry and learning. The Board of Education establishes and maintains a program of adult education classes to assist adults in achieving their educational and/or career goals, including family and community literacy. The Board of Education will approve all regulations associated with the program.

Regulations

1. Enrollment

- a. All residents of the Manchester community who are over the age of 17 (was 16) and officially withdrawn from public or private elementary, middle or senior high school may enroll in the state-mandated adult education academic program.
- b. A mother who is under the age of 17 may attend adult education classes.
- c. An expelled student between the age of 16 and 18 may be assigned to the adult education with the approval of the Board of Education.
- d. A student enrolled in a district public school in a full-time program of study may enroll in an adult education activity, provided the student receives the approval of the Principal of the school in which he/she is registered.
- e. Adults who are residents of the Town of Manchester may enroll in day classes at Manchester High School on a space available basis. The high school Principal, in consultation with the Superintendent of Schools, will determine the selection of classes available to adults.

2. Program of Studies

- a. The Continuing Education division of the Adult Education program will offer a variety of subjects to serve civic, cultural, vocational, and other educational needs of the community. These course offerings will be determined by response to courses previously given and by newly arising needs and interests, subject to limitations of the plant, personnel and equipment.
- b. The program of studies will include course work to assist adults in completing an elementary or secondary school program, Americanization and United States citizenship, and English for adults with limited English proficiency.

Instruction**6212 (a)****Adult/Continuing Education (page 2)**

- c. Other courses, including adult literacy and/or parenting skills, may be given only when the number of interested adults is sufficient to form a class of proper size, and when a qualified teacher, adequate facilities and appropriate supervision can be made available.

3. Fees and Tuition

- a. Classes will be made available at fees established by the Manchester Board of Education.
- b. No tuition shall be charged for residents who enroll in adult classes for elementary and high school completion, Americanization and United States citizenship, and English for adults with limited English proficiency.

4. Adult Education Diploma

- a. The Board of Education will grant an adult education diploma through its Adult High School Credit Diploma program (AHSCD) to those adult education program participants who have satisfactorily completed a minimum of twenty-one (21) (was 20) adult education credits, of which not fewer than four (4) shall be in English; not fewer than four (4) in mathematics (including one in Algebra and one in Geometry); not fewer than three (3) in social studies (including one in US/American History and half credit in Civics/American Government); not fewer than two (2) in science (including at least one in biology or physical science); not fewer than one (1) (was $\frac{1}{2}$) in the arts or vocational education, and seven (7) electives (including technology, graduation project, workforce preparatory, college transition).
- b. Alternatively, the Board of Education will grant a diploma to those adults who demonstrate 100% mastery of sixty-five competencies as defined in the nationally recognized National External Diploma Program (NEDP). These competencies require skill in all academic areas with an emphasis on higher-order thinking skills. Students must also demonstrate and document a skill in the vocational area.