

**SUICIDE PREVENTION AND INTERVENTION**

The Manchester Board of Education recognizes that suicide is a complex issue and that schools are not mental health treatment centers. School personnel may recognize a potentially suicidal youth and, in such cases, may make a preliminary determination of level of risk. The Board directs the school staff to refer students who come to their attention as being at risk of attempting suicide for professional assessment and treatment services outside of the school.

The Board recognizes the need for youth suicide prevention procedures and will establish programs to assist staff to identify risk factors, intervention procedures, and procedures for referral to outside services. Training will be provided for teachers and other school staff and students to provide awareness and assistance in this area.

Any Board employee who has knowledge of a suicidal threat, attempt or ideation must immediately report this information to the building principal or his/her designee, who will, in turn, notify school social worker, school psychologist or administration, with administrative assistance, if necessary, will contact the student's family and appropriate resources outside and within the school system. Information concerning a student's suicide attempt, threat or risk will be shared with others to the degree necessary to protect that student and others.

Legal Reference:

Connecticut General Statutes §10-221(e)

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**SUICIDE PREVENTION AND INTERVENTION  
ADMINISTRATIVE GUIDELINES (1)****MANAGEMENT OF SUICIDAL RISK**

The school cannot be expected to thoroughly evaluate and eliminate suicidal risk. Nevertheless, the Board is committed to respond in a supportive manner, both aggressively and immediately, to a student who has attempted, has threatened, or is seriously considering attempting suicide. The following procedures shall be implemented toward this end.

- I. Any staff member who becomes aware of a student who may be at risk of suicide must immediately notify the building principal or his/her designee. This must be done even if the student has confided in the staff person and asked that his/her communication be kept confidential. The principal or designee will then notify an appropriate school social worker or school psychologist.
- II. The social worker or psychologist (Pupil Personnel Services staff members) shall interview the student, consider available background information and determine whether the student is "at-risk" or in "imminent danger."
- III. If the student is assessed to be "at-risk":
  - A. The Pupil Personnel Services staff member shall notify the student's parent/guardian and request a meeting with them as soon as possible, preferably that same day or a phone conference.
  - B. When the parent/guardian arrives at school, the Pupil Personnel Services staff member shall meet with him/her to discuss:
    1. the seriousness of the situation;
    2. the need for an immediate suicide risk evaluation at a medical or mental health facility, or other appropriate evaluation(s);
    3. the need for continued monitoring of the student at home if he/she is released following the evaluation;
    4. referral to appropriate professional services outside the school system; and

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5. a request for the parent/guardian to sign a release of information form permitting communication between the school and the facility to which the student will be taken, the student's therapist and other appropriate individuals.
  - C. The Pupil Personnel Services staff member shall document in writing the course of events, including what transpired at the meeting and the outcome on the district At Risk Assessment Form and send to appropriate administration personnel.
  - D. If the parent/guardian does not follow through, thereby leaving the student "at-risk", a physical neglect referral to the Department of Children and Families (DCF) should be made (if the student is less than 18 years of age). The parent/guardian should be notified as soon as possible that such a referral has been made.
  - E. The Pupil Personnel Services staff member may notify other staff, as necessary to protect the student and others.
  - F. The Pupil Personnel Services staff member may refer the student to the school's Child Study Team, Mental Health Team, Crisis Intervention Team, Student Assistance Team, Planning Placement Team or other staff as appropriate for further consultation and planning.
  - G. The Pupil Personnel Services staff member or the team shall monitor the student's progress and shall consult as necessary with family, outside professionals and school staff.
- IV. If the student is assessed to be "in imminent danger":
- A. The Pupil Personnel Services staff member shall ensure that the student is not left alone.
  - B. The pupil Personnel Services staff member shall notify the parent/guardian and request that the student be picked up at school and taken to a medical or mental health professional for thorough suicidal risk evaluation.
  - C. When the parent/guardian arrives at school, the Pupil Personnel Services staff member shall meet with him/her to discuss:

1. the seriousness of the situation;

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2. the need for an immediate suicide risk evaluation at a medical or mental health facility, or other appropriate evaluation(s);
  3. the need for continued monitoring of the student at home if he/she is released following the evaluation;
  4. referral to appropriate professional services outside the school system; and
  5. a request for the parent/guardian to sign a release of information form permitting communication between the school and the facility to which the student will be taken, the student's therapist and other appropriate individuals.
- E. The Pupil Personnel Services staff member shall document in writing the course of events, including what transpired at the meeting, and the outcome.
- F. The Pupil Personnel Services staff member shall inform the principal of the course of events and the outcome.
- G. The Pupil Personnel Services staff member may notify other staff, as necessary to protect the student and others.
- H. The Pupil Personnel Services staff member may refer the student to the school's Child Study Team, Mental Health Team, Crisis Intervention Team, Student Assistance Team, Planning and Placement Team or other staff as appropriate for further consultation and planning.
- I. If the parent/guardian is unable to come to school:
1. The Pupil Personnel Services staff member shall provide, over the telephone, information as to available resources outside and within the school system, and shall plan follow-up contacts.
  2. The Pupil Personnel Services staff member will notify the parent/guardian of his/her intent to and arrange transport of the student to an appropriate evaluation/treatment site by means of emergency vehicle (e.g., ambulance or police cruiser).

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3. Police may be notified if the student poses a threat to the safety of him/herself or others, or as dictated by other circumstances.

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4. The Pupil Personnel Services staff member shall document in writing the course of events and the outcome.
  5. The Pupil Personnel Services staff member shall inform the principal of the course of events and the outcome.
- J. If the parent/guardian does not agree with the school's determination that the student is in imminent danger or for any other reason refuses to take action:
1. The Pupil Personnel Services staff member shall meet with the building principal to develop an immediate plan focused on protection of the student.
  2. The Pupil Personnel Services staff member shall notify the parent/guardian of the plan and shall either a) inform the parent/guardian that the Department of Children and Families (DCF) will be contacted and a physical neglect referral made, if the parent/guardian remains uncooperative and the student is less than 18 years of age; or b) inform the parent or guardian and student that the police will be called if the parent or guardian or student remains uncooperative.
  3. The Pupil Personnel Services staff member shall arrange for an emergency vehicle to transport the student to the hospital or an appropriate mental health facility; shall inform hospital staff of the situation; shall plan follow-up in relation to hospital staff or mental health facility staff decisions as to how to proceed.
  4. The Pupil Personnel Services staff member shall consult and cooperate with DCF and/or the police as necessary.
  5. The Pupil Personnel Services staff member shall document in writing the course of events and the outcome.
- K. When a student assessed to have been "in imminent danger" returns to the school, the Pupil Personnel Services staff member or the appropriate school-based team (if such referral has been made) shall coordinate

consultation with outside professionals, supportive services in school, and changes in the instructional program, when necessary.

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**SUICIDE EDUCATION/PREVENTION – STUDENTS AND STAFF**

- I. As part of the Manchester Board of Education Schools' Health Education Curriculum and Developmental Guidance Curriculum, students will be educated regarding suicide risk factors and danger signals, and how they might appropriately respond if confronted with suicidal behavior, verbalizations, or thoughts.
  
- II. Annually, in-service training for school staff will be held in each school building to discuss suicide risk factors, danger signals, and the procedures outlined in these regulations.

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