

**Manchester Public Schools
Health and Safety Committee Meeting
June 4, 2013**

Attendees: Patricia Brooks, Assistant to the Superintendent Finance and Management, Stephen Tonucci, Buildings and Grounds Supervisor, Debbie Streeter, Paraprofessional, Mike Saimond, Verplanck Principal, Sue Valade, Coordinator of School Health Services, Marian Ritter, School Nurse, Nick Aldi, Food Service Director, Mary Ann Chokas, Secretary, and Terri Smith, Health and Safety Committee Chairperson.

The minutes of the Health and Safety Committee meeting on March 19, 2013, were accepted and approved with revisions and will be posted on the Board of Education website.

Old Business:

Flu Update – Sue Valade

Three flu clinics have been scheduled for the fall 2013:

- October 16 – 2:30 to 5:00 @ M.H.S.
- October 24 – 3:00 to 5:00 @ Illing
- TBD – Central Office

Mrs. Valade will promote the flu clinics in September 2013. The clinics will be sponsored by Cigna Health. Employees will present their Cigna membership cards at the clinic. Anyone without Cigna insurance will be charged \$25, unless the vaccine is covered by contract.

Employee Wellness Update – Terri Smith

- Biometric Screening postponed to the next school year.

Tools for Schools Update – Richard Ziegler

No report.

Employee Training Programs – Terri Smith

- Custodian/Maintenance Training is scheduled for June 28, 2013.
- All staff must receive Global Harmonized System training by December 1, 2013.
 - There are no plans to train in August.
- Cafeteria Training is scheduled for August 2013.
- Paraprofessional training to be determined.

Coordinated School Health Committee (C.S.H.C.) – Mike Saimond

Final meeting was held. Final evaluations were not completed due to lack of funding. Surveys were completed and returned to Janice Uerz. There is no information as to whether this program will continue next year. The grant for healthy fruits and vegetables will continue in 2013/14. The Wellness Policy will need oversight by the Board of Education.

Worker's Compensation Claim Review – Terri Smith

The committee reviewed the number of claims between March 2013 and May 2013. The committee must develop safety incentives for groups with no major injuries for three months. The recommendation was to do it by group, not by school.

Building Inspections – Steve Tonucci

- Fire alarm, sprinkler, suppression, generator and fire pump inspections scheduled for summer 2013.
- Power shut down – M.H.S. – June 26th from 6:00 to 9:00 p.m. Reminder to M.H.S. staff.

New Business:

- Mrs. Brooks mentioned that during a fire alarm drill at M.H.S., it was reported that cafeteria and custodial staff did not leave the building. Everyone must leave the building during a fire alarm. Mrs. Brooks would like a written procedure specific to cafeteria and custodians. Mr. Tonucci will attend the Safety and Security Committee meeting.
- Mrs. Ritter expressed concerns regarding student behavior from elementary to high school. The security guards and S.R.O.'s are very good, however, she does not think it is getting better. The main concern is violent behavior at the elementary level.
- Ms. Smith invited the nurses to participate in the “Managing Disruptive Behavior” Training in August 2013. Mrs. Brooks will look at placement and training. Mr. Saimond mentioned that the high poverty schools had a higher incidence of suspensions.
- Mrs. Ritter mentioned that a local nurse and doctor visited the UCONN AP/Biology classes at M.H.S. from the dialysis unit (focusing on kidney disease). They may return to do a medical academy.
- Mrs. Valade mentioned Sexually Transmitted Disease (S.T.D.) testing at M.H.S. Speakers came out after April vacation to 10th grade Science classes. The testing was free and done anonymously. The number of students tested has decreased along with the number diagnosed. No one is sure why the number of students being tested has decreased.
- Mrs. Valade also reported information on childhood obesity. A random survey of incoming Kindergarteners was conducted by the Town Health Department. Body Mass Index (BMI) was calculated and gathered by school nurses. The data was then collected and analyzed by UCONN Masters’ students. There was a slight decrease (9/10 %). Numbers are running steady at 30%.

After no further discussion, the meeting was adjourned at 5:05 p.m. Next meeting is September 2013.

Respectively submitted,

Terri Smith
Health and Safety Committee Chairperson