

MANCHESTER PUBLIC SCHOOLS TRANSITION PLANNING CHECKLIST

Name: _____ Date: _____
Projected Date of Transition: _____ D.O.B.: _____

Department of Developmental Services (DDS) purchases or provides supports and services for CT citizens of all ages who are intellectually disabled may qualify for services. These include case management, family support, day programs, employment supports, community-based residential supports, and clinical services. All supports and services are subject to the availability of resources and may require a waiting period. You will need to apply for Title XIX at this time. Apply for DDS at 1-866-433-8192. It is important to apply ASAP. (<http://www.ct.gov/DDS>)

CASEWORKER: _____ PHONE: _____

Bureau of Rehabilitation Services (BRS) assists persons with significant physical or mental disabilities to prepare for, find or keep a job. BRS services are typically time limited and are aimed at achieving successful employment. This is only available to a small number of students who are able to seek and maintain competitive employment. Ask your son/daughter's vocational job coach for more information. You may apply in the student's junior year. (<http://www.brs.state.ct.us>)

INITIATED: _____ DATE: _____
COMPLETED: _____ DATE: _____
CASEWORKER: _____ PHONE: _____

Board of Education and Services for the Blind (BESB) provides comprehensive low vision services, specialized education services, life skills training, case management, and vocational services to individuals of all ages who are legally blind and to children who are visually impaired. The agency assists them in acquiring the skills and support services necessary to be independent. (<http://www.ct.gov/besb/site/default.asp>)

INITIATED: _____ DATE: _____
COMPLETED: _____ DATE: _____
CASEWORKER: _____ PHONE: _____

Guardianship: If your son/daughter needs your continuing support for making decisions and signing documents involving residence, education, vocational or behavioral programs, release of clinical records and photographs, and/or medical and dental care you will need to apply to your local probate court for either Full or Partial Guardianship prior to the age of 18. A filing fee is usually charged. The court will arrange for assessments to be done both by a lawyer appointed to your child, and by a DDS team. A hearing will be scheduled within 45 days. See your son/daughter's social worker for assistance.

INITIATED: _____ DATE: _____
COMPLETED: _____ DATE: _____

US Government: Supplemental Social Security (SSI): It is recommended that you apply in the month following your son/daughter's 18th birthday. When you call they will schedule a date and time for a telephone interview and mail you the necessary information prior to the scheduled date. Call 1-800-772-1213 to apply.

INITIATED: _____ DATE: _____
COMPLETED: _____ DATE: _____

State of CT: Department of Social Services: The state often supplements the Social Security payment with additional money. Under this program your child may be eligible for medical insurance (Title XIX). The forms look intimidating but remember you are filling in information on only your child. Be sure to check that you are applying for both cash assistance and medical coverage. You may apply at any time. See your son/daughter's social worker for information regarding a time line.
(<http://www.ct.gov/dss/site/default.asp>)

INITIATED: _____ DATE: _____
COMPLETED: _____ DATE: _____

Voter Registration/Selective Service: At age 18 you must apply in order to be eligible for all of the above services. Forms are usually available at any state agency town hall, post office, library, or online. (<http://www.sots.ct.gov/sots/site/default.asp>) and (<http://www.sss.gov/>)

INITIATED: _____ DATE: _____
COMPLETED: _____ DATE: _____

Non Drivers Identification: In order to apply for the above services you will need a non-drivers identification card or a birth certificate and a social security card. The ID is also for banking, etc. and may be obtained at the Department of Motor Vehicle.

(<http://www.ct.gov/dmv/cwp/view.asp?a=805&q=244720>)

INITIATED: _____ DATE: _____
COMPLETED: _____ DATE: _____

Department of Mental Health and Addictive Services: DMHAS serves adults with psychiatric, substance use disorders or special needs who lack the financial means to obtain these services. If applicable, contact DMHAS at 1-800-446-7348. Guidelines for eligibility for these services are available through your social worker.

(<http://www.dmhas.state.ct.us/>)

INITIATED: _____ DATE: _____
COMPLETED: _____ DATE: _____