



Manchester Public Schools

Kennedy Education Center
45 North School Street
Manchester, CT 06042

www.mpspride.org

Mr. Matthew Geary
Superintendent of Schools
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Curriculum and Instruction
860-647-3447

Ms. Karen Clancy
Director of
Finance and Management
860-647-3445

Ms. Sarah J. Burke
Interim Director for
Pupil Personnel Services
860-647-3448

To the Parent/Guardian Of:

This letter is a follow up to the phone call that was made today informing you that today it became necessary for staff to implement the following behavioral intervention(s):

() *Temporarily place your child in our Time Out Room to ensure his/her safety and the safety of others.*

() *Use physical intervention to ensure the safety of your child and/or the safety of others.*

Enclosed you will find the specific details of this intervention.

The term “physical intervention” describes behavioral practices ranging from a simple escort from one area of the school to another, to a physical restraint.

Please know that our staff are trained and certified in safe intervention techniques. Certification is updated annually.

Please contact me if you have any questions or would like to discuss this further.

As always, we appreciate your support,

Sincerely,

, Principal

Cc: Director for Pupil Personnel Services