



Manchester Public Schools

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Curriculum and Instruction
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Mrs. Shelly Matfess
Assistant Superintendent
Pupil Personnel Services
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Since Direct Deposit of your pay is required, your direct deposit advice will be sent to your Gmail address with Manchester Public Schools.

To log in to your email account -

Go to: gmail.com

Log in with your email address: XXXX@mpspride.org

Enter your temporary password: boe123 (all lower case)

You will be prompted to change your password

Once in your email, you will see email from "Accounting Department".

Your direct deposit is attached to the email.

The **password** to open the attachment is the last four digits of your social security number.

You can view and print your direct deposit advice. **Please keep your direct deposit advice for your records.**

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