

**MANCHESTER PUBLIC SCHOOLS  
OFFICE OF CURRICULUM  
Professional Development Presenter Stipend Sheet**

Presenter Name: \_\_\_\_\_ Building: \_\_\_\_\_

Presenter Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Workshop Title: \_\_\_\_\_

Date of Workshop: \_\_\_\_\_ Time of Workshop: \_\_\_\_\_

**DESCRIPTION OF ACTIVITY:**

The following is a summary of the workshop presented:

**PAYMENT AS PER CONTRACT – July**

**STIPEND – PER PAGE 7 - Appendix B – OF THE CONTRACT**

(Check **ONE** of the following):

- A) Workshop offered during school hours: \_\_\_\_\_ hours x ~~AM~~ \$20 = \_\_\_\_\_  
(total)
- B-1) One-hour presentation beyond school hours: ..... **\$60**  
(\$40.00 preparation + \$20.00 presentation)
- B-2) Two-hour presentation beyond school hours: ..... **\$120**  
(\$80.00 preparation + \$40.00 presentation)
- B-3) Three-hour presentation – beyond school hours: ..... **\$180**
- B-4) Four-hour presentation – beyond school hours: ..... **\$240**  
(\$160.00 preparation + \$80.00 presentation)
- B-5) Six-hour presentation – beyond school hours: ..... **\$360**  
(\$240.00 preparation + \$120.00 presentation)

ACCOUNT # \_\_\_\_\_ Date: \_\_\_\_\_

Supervisors / Principals Signature

\_\_\_\_\_ Date: \_\_\_\_\_

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(Office Use Only)

Assistant Superintendent Signature

\_\_\_\_\_ Date: \_\_\_\_\_